



Creative Ed  
International

DEVELOPING FUTURE CREATIVES

# Participate Assist Lead

## Youth Leadership Programme





## Introduction

The world requires leaders at all levels. Whether this be in government, business, education, sport, healthcare, local or specific community groups or settings. The aim of these qualifications is to provide a three tier training programme to award young people's participation and learning of leadership skills.

The 'PAL' courses are designed to enhance young people's future life skills and empowerment and are an introduction to creative entrepreneurial project management and development. Going forward the programmes can lead to the Creative Ed International suite of more mature Creative Entrepreneur programmes.

Young people discover their talents when challenged. The development of creative thinkers, problem solvers and leadership come by enabling access to try new challenges and to take part in creative projects with set goals, with meaningful rationale and with community benefit. Even the smallest project can lead to BIG learning.

## How can the courses work in your learning environment?

The courses are highly practical and can be worked in small teams in:

- Schools
- After school clubs
- Peripatetic environments
- Focused holiday programme activities

It is flexible by nature so that the required hours can be spent within the learner's environment in a variety of ways, such as intense short periods, or as projects over time.

The focus is to develop young people's skills in:

- Team working
- Leadership
- Organisation
- Planning and time management

It also assists building:

- Motivation
- Self confidence
- Social skills and competencies

As a three part, graduated programme, the learners build their knowledge and understanding in a fun creative project. Below are the three levels of participation and award.

### Level 1 Certificate



#### **Participate in a new project**

Young people join in and have fun as a team member that has ownership of their Leaders project idea.

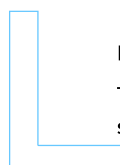
### Level 2 Award



#### **Assist to develop a new project**

The assistant leader is building their leadership skills to run their own project in the future. They support the Leader to run the project as their deputy.

### Level 3 Award



#### **Lead a new project**

The leader designs, plans and facilitates their project with the support of an Assistant Leader and participating team members.

## Who oversees the activities?

An adult facilitator nominated by you the host, or Creative Ed International who oversees the activities and learning. This person ensures that the participants, no matter what level they are engaged, keep on track and ensure the young people are safe, enjoying what they are doing and getting the most out of their course. The Leaders and Assistants report to the Facilitator. The facilitator will receive support from the Creative Ed International head office and will be given a detailed delivery guide, giving useful tips and guidance on how to deliver and oversee the course.

## Delivery Roles

The delivery by the facilitators of these courses is to work as a mentor or guide to the participating candidates. Facilitators need to be engaging, thought provoking and approachable. Their role is not to lead but oversee and support the project being managed by the Leader(s).

## How does it work?

Participants work together on the project of which their team they take complete ownership of, supported and guided by the adult facilitator and the candidate workbook provided by Creative Ed International. The 'Leader(s)' design and plan the project before the activity delivery hours start. The Leader then has 30 active hours with the team to pull their exciting project together. These hours include the event itself.

This is a creative course so projects can range. For example, the following ideas can be actioned with little or no budget. In this course the 'Leader' is the creator of their project idea, the team assists to develop it.

- A short themed production, play, or concert to an audience.
- An entertaining charity fundraising event.
- Preparation for a school assembly.
- A public exhibition or display, performance.
- A presentation about a topic or theme shown to an audience.
- A themed afternoon of activities for younger children.

This three tier programme is a graduated build up of skills recognition, confidence and discovery of self. Each candidate at whichever level, has a part to play in the team to achieve the outcome. Courses can be delivered overtime or in intensive

## Supporting Resources

### Teachers Delivery Guide & Student Workbook

A delivery guide will be provided for centres and teachers to be able to support their candidates' learning. The learning is supported by a candidate's workbook. As the workbook should be used in an independent learning tool, a 'coaching' or 'mentorship' approach should be applied. For this reason all required learning and knowledge material will be incorporated into the candidate workbook, which can be accessed online for free or as a physical workbook, the cost of which will be invoiced to the hosting school/centre. The candidate workbook collates the evidence required for the moderation of the learners award and is there to assist candidates through the developmental stages, provide templates for completion, list evidential material and authenticity declarations. There are separate workbooks for each level of award.

## Specific Objectives

The objectives of these qualifications is to provide a three tier training programme to award young people's participation and learning of leadership skills as future life skills and as an introduction to entrepreneurial project management and development.

## Model

<p>Level 1 <b>Certificate</b> Participating in a new project</p>	<p>Level 2 <b>Award</b> Assist to develop a new project</p>	<p>Level 3 <b>Award</b> Lead a new project</p>
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## Submission Method

Candidates submit their project folder and project video online, along with any photographic evidence.

## Learning Time

Recommended project development hours and independent learning time.

<p>Level 1 <b>Participate</b></p>	30 hours	<p>5 hours - Workbook learning. 5 hours - End evaluation and folder uploading time.</p>	40 hours
<p>Level 2 <b>Assist</b></p>	30 hours	<p>10 hours - Workbook learning. 8 hours - Team meetings. 2 hours - End evaluation and folder uploading time.</p>	50 hours
<p>Level 3 <b>Lead</b></p>	30 hours	<p>20 hours - Pre learning/workbook planning 8 hours - Team meetings. 12 hours - Preparation, journal and evaluative write ups/ folder uploads.</p>	90 hours

## Level 1 - Team Participant

Participants will have responsibilities within the development team of a new project. This project will be led by the Assistant Leader and Project Leaders to create a one off, manageable event, product or progression of a new idea/scheme within a community. The participants will be expected to evidence that they understand:

- The desired outcomes of the project.
- The planning process of the project they are involved with.
- The key features of the role they are undertaking within the project.
- How to evaluate the final outcomes and self assessment of their personal input into the project.
- Evidence the project leaders assessment of their performance to realise the project.

## Level 2 - Assistant Team Leader

Assistant Team Leaders will undertake the role of an assistant to the leader of the project. The project will be designed to facilitate an event, product or progression of a new idea/scheme within a community. The Assistant Team Leader will be required to:

- Evidence they understand the desired outcomes of the project and are responsible for documenting the processes within the agreed timeline of the planning stages of the project to meet its goals.
- Evidence that they have fulfilled assistant leadership responsibilities delegated to them by the project leader.
- Document the process, tasks that they and members of their team undertook to see the project through end to end.
- Be able to evaluate their own performance of the assistant leadership tasks they were given at the end of the project and how they contributed to the final outcome.
- Be able to evaluate the project outcome as a whole including any changes, suggestions they would make if the project is to be continued or rerun.

## Level 3 - Team Leader

Team Leaders are responsible for the design and facilitation of a project to realise an event, product or progression of a new idea/scheme within a community. The project is to be used by the Leader as a 'pilot' for a possible longer term initiative that could be taken forward in the future. The Team Leader will be required to:

- Complete a formal project proposal brief and construct a team to facilitate their idea.
- Present to the team how the project, if completed successfully, could be taken forward as a project that has more longevity.
- Plan and design the project timeline and document the delegation of duties, monitoring points and roles within their team.
- Oversee and document the development of the project, working with the assistant leader who will document and evaluate the process details as the project unfolds.
- Document the rationale of any changes and leadership decisions made within the process. Use their own documentation and that of the assistant leader to produce an overall evaluation of the project on its completion, including the assessment and accreditation of the parts/roles played within the team that led to its final outcome.
- Disseminate these identifications to the team as post project feedback.
- Project debrief - identify any changes to take forward to ensure the longevity and success of the longer term initiative identified in the project proposal.

# Want to know more?

Please go to our website for more information on pricing and how to book. You can also contact us to see how a 'PAL' course could be delivered in your learning environment.

[www.creative-ed.com/youthleadership](http://www.creative-ed.com/youthleadership)

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